

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
June 10, 2013**

The Field Local School District Board of Education held its Regular Meeting on Monday, June 10, 2013 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Donna Karg-Yes, Laura May-Yes, Larry Stewart-Yes, Allyson Westover-Yes, Terry Kettering-Yes
Student Representative, Natasha Flesher-Excused Absent

- **Special Recognition**
- **Student Achievement Report** Field Board of Education Members
- **FACA Report**
- **Legislative Liaison Report**
- **Student Representative Report**
- **Maplewood Career Center Report**
- **Board Concerns**
- **Recognition of Visitors –**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Westover moved, seconded by Member Karg that the Field Local Board of Education adopt the following agenda for the June 10, 2013 regular meeting.

13-0171

Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

- **Consent Agenda**

- A. Board Business**

- 1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on May 13, 2013.

- B. Employment**

- 1. Resignations**

- a. The Superintendent recommends that the Field Local Board of Education accept the resignation of Colleen Vecellio, Art Teacher, Falcon Academy of Creative Arts, effective June 4, 2013.
 - b. The Superintendent recommends that the Field Local Board of Education accept the resignation of Robin Lester, Study Hall Monitor, Field High School, effective April 15, 2013.

- 2. Resignation/Transfer**

- a. The Superintendent recommends that the Field Local Board of Education accept the resignation of Cindy Cook, EMIS Secretary, Brimfield Elementary to accept the position as Principal's Secretary, Brimfield Elementary effective August 12, 2013.
 - b. The Superintendent recommends that the Field Local Board of Education accept the resignation of Cheryl Benson, Cook/Cashier, Field High School to accept the position as Cafeteria Manager effective August 26, 2013.
 - c. The Superintendent recommends that the Field Local Board of Education accept the resignation of John Patch, Seasonal Mower to accept the position as 5.5 hour / 260 day Assistant Custodian, Falcon Academy of Creative Arts effective July 1, 2013.
 - d. The Superintendent recommends that the Field Local Board of Education accept the resignation of Cindy Reynolds, Playground Monitor, Brimfield Elementary to accept the position of Study Hall Monitor, Field High School effective August 27, 2013.
 - e. The Superintendent recommends that the Field Local Board of Education accept the resignation of Carol Armstrong, Cook/Cashier (5.5 hr.), Field Middle School to accept the position of Cook/Cashier (7 hr.), Field High School effective August 26, 2013.

- f. The Superintendent recommends that the Field Local Board of Education accept the resignation of Edward Lowe, Mower/Custodian to accept the position of Assistant Custodian, Field High School effective August 1, 2013.
- g. The Superintendent recommends that the Field Local Board of Education accept the resignation of Nancy Krontz, Cook/Cashier, High School (4.5 hrs) to accept the position of Cook/Cashier, Main Campus (5.5 hrs) effective August 26, 2013.

3. Hiring

- a. The Superintendent recommends that the Field Local Board of Education approve the following supplemental contracts for the 2013-2014 school year. Rate of pay per FLTA Negotiated Agreement. (Exhibit S-1)

Jonathan Lynch	Brimfield Primary Department Head
Kelli Taylor	Suffield Co-Primary Department Head
Teresa Cianchetti	Suffield Co-Primary Department Head
Meredith Lawrence	Suffield Intermediate Department Head
Tina Kruse	Middle School Math Department Head
Denise Leek	Middle School English Department Head
Beth Dyer	Middle School Science Department Head
Michael McKinney	Middle School Social Studies Department Head
Denise Soulsby	Music Department head
Rachel Davis	Middle School Student Council Advisor
Cailin McKinney	Spelling Bee Coordinator
Constance Tenney	Power of the Pen Advisor
Denise Soulsby	1 st Assistant Band Director
Denise Soulsby	Middle School Jazz Director
Ed Conroy	Varsity Track Coach

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions have accepted. The positions have been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

Denise Combs

Assistant Director Color Guard

4. Corrections

- a. Correction to the April 8, 2013 agenda, Exhibit S-4, years of experience for Sean Daugherty should be 2 years and years of experience for Krystal Flory should be 2 years

C. Donations

- 1. A donation of \$50.00 has been made to Suffield Elementary School from the Field Local Teachers Association for fifth grade students to attend camp.

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education approve the consent agenda as presented. **13-0172**

Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

- **Informational Items**

1. Kristen Luchka will voluntary transfer from Brimfield, Grade 2 to Suffield Title 1.
2. Rachel Yohn will voluntary transfer from Suffield Title 1 to Brimfield Title 1.
3. Michelle Belknap will voluntary transfer from High School Math to 7th Grade Math, Middle School.
4. Dennis Grund, 5.5 hour custodian, Field High School will transfer to same position at the Falcon Academy of Creative Arts effective July 1, 2013.
5. Tiffany Viall and Kim Mullaly, both at Brimfield Elementary, will "job share" for the 2013-2014 school year.

- **Treasurer's Update**

- **Treasurer's Agenda**

Member May moved, seconded by Member Westover that the Field Local Board of Education approve the financial and investment reports for the period ending April 30, 2013. **13-0173**

Roll Call: May-Yes, Westover-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

Member Westover moved, seconded by Member May that the Field Local Board of Education approve the "temporary appropriation" to provide for the current expenses and expenditures of said Board of Education, during the fiscal year ending June 30, 2014, the sums are hereby set aside and appropriated for the several purposes for which expenditure are made during the said fiscal year (Exhibit T-1). **13-0174**

Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

Member Westover moved, seconded by Member Karg that the Field Local Board of Education approve the Lennon & Company, CPA Inc. perform the GAAP Conversion (Ohio Revised Code 117-03(B) of the financial statements for the year ended June 30, 2013. **13-0175**

Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

Member Karg moved, seconded by Member Westover that the Field Local Board of Education adopt the following resolution: **13-0176**

Roll Call: Karg-Abstain, Westover-Yes, May-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried.

Be it resolved, effective July 1, 2013, the Field Local School District Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the teaching staff to STRS Ohio. The Field Local School District Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Field Local School District Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

Employees in the teaching staff may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Field Local School District Board of Education and paid to STRS Ohio.

- **Board Agenda**

Member Westover moved, seconded by Member Karg that the Field Local Board of Education adjourn into executive session at 7:23 P.M. to discuss the employment of a public employee. 13-0177
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Karg moved, seconded by Member Stewart that the Field Local Board of Education return to the June 10, 2013 regular meeting at 7:56 P.M. 13-0178
Roll Call: Karg-Yes, Stewart-Yes, May-Yes, Westover-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Karg that the Field Local Board of Education return tabled Resolution 13-0162 from the May 13, 2013 meeting to the June 10, 2013 agenda. 13-0179
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Kettering return tabled Resolution 13-0162: that the Field Local Board of Education approve a 3 year extension of the contract for Salvatore Arquilla, Director of Operations/Transportation Supervisor beginning August 1, 2015 through July 31, 2018. 13-0180
Roll Call: Westover-Yes, Karg-Yes, May-No, Stewart-No, Kettering-Yes.
President declared the motion failed.

Member Karg moved, seconded by Member Westover that the Field Local Board of Education suspend the three (3) readings of policy #5640 for Board adoption. 13-0181
Roll Call: Karg-Yes, Westover-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member May that the Field Local Board of Education adopt policy #5640 – Graduation Requirements. 13-0182
Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried.

- **Superintendent's Update**

- **Local Superintendent's Agenda**

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education employ Scott Kline as an Art Teacher, Falcon Academy of Creative Arts effective August 23, 2013. Rate of pay per negotiated agreement. (Exhibit S-2) 13-0183
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

Member May moved, seconded by Member Westover that the Field Local Board of Education employ Carrie Adamo as an Intervention Specialist, Suffield Elementary effective August 23, 2013. Rate of pay per negotiated agreement. (Exhibit S-2) 13-0184
Roll Call: May-Yes, Westover-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried.

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education approve the settlement agreement between the Field Local School District Board of Education, Joseph Retherford and the Field Local Teachers Association. 13-0185
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

Member Westover moved, seconded by Member Karg that the Field Local Board of Education award a one (1) year limited contract for the 2013-2014 school year to Joseph Retherford. 13-0186
(Exhibit S-3)
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

Member Westover moved, seconded by member Karg that the Field Local Board of Education approve a medical leave of absence and FMLA, to run concurrently, for Alicia Antol beginning August 26, 2013 and returning to work on November 4, 2013. 13-0187
Roll Call: Westover-Yes, Karg-Yes, Stewart-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

Member May moved, seconded by Member Karg that the Field Local Board of Education **13-0188**
approve a medical leave of absence and FMLA, to run concurrently, for Melissa Reagan beginning
approximately June 25, 2013 and returning to work approximately September 17, 2013.

Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.

President declared the motion carried

Member Stewart moved, seconded by Member Westover that the Field Local Board of **13-0189**
Education employ Elise Miller as a summer Transition Back to School Tutor for the 2013-2014 school
year. Rate of pay is \$20.00 per hour.

Roll Call: Stewart-Yes, Westover-Yes, Karg-Yes, May-Yes, Kettering-Yes.

President declared the motion carried

Member Westover moved, seconded by Member May that the Field Local Board of **13-0190**
Education employ the following as Summer OGT Intervention Tutors. Rate of pay is \$20.00 per hour
including benefits.

Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.

President declared the motion carried

George Wetzel	-	maximum 15 hours
Sue Vitko	-	maximum 15 hours
Rebecca Scott	-	maximum 15 hours
Blair Stockley	-	maximum 40 hours for test administration

Member Westover moved, seconded by Member Stewart that the Field Local Board of **13-0191**
Education employ the following teachers for the preparation, teaching and coordination of our Summer
Reading Camp for Title 1 students at Suffield and Brimfield Elementary. All salaries and benefits will be
paid from the Title 1 grant funds.

Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.

President declared the motion carried

Kari Walchalk	Camp Curriculum Development - \$1000 plus benefits
Rachel Yohn	Camp Curriculum Development - \$1000 plus benefits
Michelle Yoho	Camp Coordination - \$20 per hour plus benefits
Rachel Driscoll	Camp Teacher - \$20 per hour plus benefits
Terri Gempel	Camp Teacher - \$20 per hour plus benefits
Shannon Jones	Camp Teacher - \$20 per hour plus benefits
Kristen Luchka	Camp Teacher - \$20 per hour plus benefits
Tina Pope	Camp Teacher - \$20 per hour plus benefits
Tamara Rhoades	Camp Teacher - \$20 per hour plus benefits
Jill Stefaniak	Camp Teacher - \$20 per hour plus benefits

Member Westover moved, seconded by Member May that the Field Local Board of **13-0192**
Education approve the updated Administrators Salary Schedule. (Exhibit S-4)

Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.

President declared the motion carried

Member Westover moved, seconded by Member May that the Field Local Board of Education adopt the fees for the High School, Middle School and Elementary Schools for the 2013-2014 school year. (Exhibit S-5) **13-0193**
Roll Call: Westover-Yes, May-Yes, Karg-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education adopt the interim End of Course Exams in High School U.S. History and American Government in compliance with ORC 3301.0712. These exams were written in-district and will be in place until the state implements the new End of Course Exams in these subject areas. **13-0194**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Karg that the Field Local Board of Education approve the Student Accident Insurance Program from Guardian Life Insurance as an option for Field students in grades K-12 during the 2013-2014 school year. (Exhibit S-6) **13-0195**
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education approve the Mower/Custodian job description as presented in Exhibit S-7. **13-0196**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried

Member May moved, seconded by Member Westover that the Field Local Board of Education empower the Superintendent to hire and start summer employees with the Board action to take place at the next scheduled meeting of the Board of Education. **13-0197**
Roll Call: May-Yes, Westover-Yes, Stewart-Yes, Karg-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Karg that the Field Local Board of Education employ Lori Sinick as summer help at the bus garage, effective June 3, 2013, rate of pay \$8.36 per hour. **13-0198**
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education approve the Field Local Teachers Association Contract. **13-0199**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Abstain, May-Yes, Kettering-Yes.
President declared the motion carried

Member Westover moved, seconded by Member May that the Field Local Board of Education re-establish the in-house payroll clerk position that was abolished on March 4, 2011. **13-0200**
Roll Call: Westover-Yes, May-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

Member Westover moved, seconded by Member Karg that the Field Local Board of Education accept the resignation of James Vokac, the district treasurer, effective July 1, 2013. **13-0201**
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried.

1. The Superintendent recommends that the Field Local Board of Education conduct the first reading of the following policy for Board adoption:

3120.10 Job Sharing

2. The Superintendent recommends that the Field Local Board of Education conduct the second reading of the following by-laws and policies for Board adoption:

Bylaw

0165.2 Special Meetings (revised)

Policy

1530 Evaluation of Principals and Other Administrators (revised)

2270 Religion in the Curriculum (revised)

2431 Interscholastic Athletics (revised)

2623.02 Third Grade Reading Guarantee (revised)

3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (revised)

3131 Reduction in Staff (revised)

3220.03 Evaluation of Teachers on Limited Contract (DELETE)

5515.01 Safe Operations of Motorized Utility Vehicles by Students (NEW)

6110 Grant Funds (revised)

6550 Travel Payment and Reimbursement (NEW)

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education conduct the final reading and adopt the following policy: **13-0202**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

3220 Standards-Based Teacher Evaluation (Revised)

Member Westover moved, seconded by Member Karg that the Field Local Board of Education accept the resignation of Paul Thompson, Science Teacher, Field High School effective June 10, 2013. **13-0203**
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried.

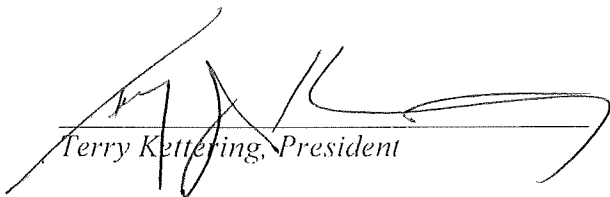
Member Westover moved, seconded by Member Stewart that the Field Local Board of Education adjourn into executive session at 8:37 P.M. to discuss the employment of a public employee. **13-0204**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

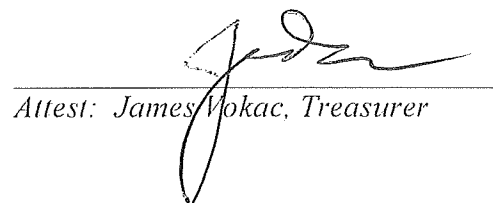
Member Westover moved, seconded by Member Karg that the Field Local Board of Education return to the June 10, 2013 regular meeting at 9:29 P.M. **13-0205**
Roll Call: Westover-Yes, Karg-Yes, May-Yes, Stewart-Yes, Kettering-Yes.
President declared the motion carried.

Member Westover move, seconded by Member May that the Field Local Board of Education non-renew the teaching contract for Mary Christoff. **13-0206**
Roll Call: Westover-Yes, May-Yes, Stewart-Yes, Karg-Yes, Kettering-Yes.
President declared the motion carried.

With no further business to discuss Member Westover moved, seconded by Member Stewart to Adjourn the June 10, 2013 regular meeting. **13-0207**
Roll Call: Westover-Yes, Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes.
President declared the motion carried.

The meeting was adjourned at 9:30 P.M.


Terry Kettering, President


Attest: James Vokac, Treasurer